ect Title:	Institutional Capacity Developme	nt for Implementation of the Kuwait National Development Plan(ICDI/	K	Award Number: 00091562 Total Budget								6,167,267.00		00145	Prepared by: Certified by:	Ali El Muntaser, Fatima Keaik. Dima Al-Khatib			
ect Number:	00096707	and the same of th			F	Year:		2017	Fun	i Number:	30071			Donor Numbe	r:				
Outcome: Governance and institution  put 1.  proved institutional human  acity and organizational	tional management is efficient, tra	ansparent, accessible, competitive and accountable			Q1	Q2	Q3		24		Recru	itment Service	Procurem	ent Services	% of budget				
ectiveness of the GSSCPD for elopment planning licators :	Activities (as per Atlas AWP)	Sub activity	Status/ Progress	Action	Jan Feb Mar	r Apr May	Jun Jul Aug	Sep Oct N	lov Dec	Cost/U	Jnit Type contra	Hiration	Type of Procurement	Nature of assignment/d eliverable	allocated to Gender	Account Code	Budget Description	Budget USD	Responsibil
SCPD Institutional and Business rations infrastructure in place le of 0-4)		Conduct an institutional skills audit and analysis of all GSSCPD job descriptions to create functional job categorization and descriptions	Completed																
proved GSSCPD's human urces capacities performance in CPD (scale of 0-4)		Create, approve and implement new GSSCPD organogram/structure with delegations of authority and defined lines of reporting	Organogram approved	Review Job descriptions/KPIs in alignment of the new organogram.	医悬索					7590	) SCPI	12		151		71200	International Consultant	91,080.0	Lasaad Al Charayti
of KNDP/Kuwait Vision 2035 orated mber of policy advisory ices provided to GSSCPD portion of projects in the new P M&E Framework with data ction	1.1: Develop an institutional organizational structure for GSSCPD	* Implement standard operating procedures, business/administrative processes and systems improvements	Ongoing review based on old organogram, and training to staff provided update planned for 2017	d Review and update SOPs based on the new organogram,	V V														Lasaad A Charayti
ines:			Planned	Explore/Propose the establishment of ERP system.															PM Consult Firm (TB
on is available but not orated		Implement a communication plan for internal administration and with external institutions	Planned	Develop and implement a communication plan internally along with the implementation of the organigram Develop and implement onboarding/ induction plan for new recruits									=						Lasaad Charay
l Number of KNDP Projects 2015	Sub total		Partially, Career													i i		91,080.0	
ets (Year 2016): 6 of vision is elaborated		Develop and implement a Human Resources Strategy 2015-2025 for GSSCPD aligned with the new GSSCPD organogram and informed by the institutional skills audit using GSSCPD HR database	management plan completed-People Strategy Developed	Review and implement HR strategy 2015-2025 in line with the new organogram								3	41						Lasaad Charay
target will be reported on in	1.2: Implementation of GSSCPD Human Capital Strategy	Conduct staff capacity needs assessment and create capacity development plan including design and implementation of a skills and mentoring programme	Completed. Training planned in 2016/2017	Implement capacity building needs through the internal consultants at GSSCPD  Match with CSC and advise on CSC offered courses  Propose capacity building activities to be undertaken by the project										**					Lasaad Charay
		Pilot a Performance Management System for merit based assessment of GSSCPD staff	Pilot for the Administrative Development and Training Department completed	Implement and approve a new PMS, PAC, and Oriantation to new staff, including IT platform.									is a			94		, ,	Lasaac Charayt Departm IT Comp
	Sub Total												7					0.0	
		Design an institutional strategic plan for GSSCPD inclusive of GSSCPD positioning with in the KNDP, and identifies GSSCPD priorities for implementation, monitoring and evaluation of the KNDP.	Completed																
		Develop an "action plan" for KNDP implementation establishing tasks and key performance indicators (KPIs) to achieve the objectives of the KNDP and identification of potential challenges with a risks/mitigation strategy, and monitoring plan	Ongoing	Develop an implmentation action plan for the Kuwait Vision targeted to selected entities, governance and monitoring plans.	į					. 584,99	99 -	1	RFP	30% of the total amount Company		72100	Contractual Services- Companies	584,999.0	TICG
			Ongoing	Develop a common understanding of knowledge economy and formulate a KM strategy						7590	) SCP	D 12	-			71300	National Consultant	91,080.0	Khaled Hashas
*	1.3 Align GSSCPD's Strategic Planning for improved implementation and monitoring	5	Ongoing	Develop and implement new intitiatives related to SMEs projects development						6270	) SCP	D 3	3			71300	National Consultant	18,810.0	ТВС
	of the KNDP	Operationalise centres for future forecast, KNDP research and knowledge economy as part of an innovative and evidence based approach to national development planning in Kuwait	Planned	Develop action plan for allignment of KNDP to SDGs						2000	0 UNDF	PIC 3	65	a -		71200	International Consultant	50,000.0	Consultar
	8 W		Planned	Support the National Research Center at GSSCPD in scenario planning and simulation exercises										54					
			Planned	Establishment of a Dashboard for SDGs and Other Development Indicators for Kuwait, and subscription to Databases and electronic libraries as a source of data														-	IT Procure
	Sub total																	744,889.0	
		Technical advisory services to the Office of the Minister of State	Ongoing	Provide advisory services to the SG on various topics related to engineering projects and urban development planning.						1 753:	1 SCP	D 12	20	8		71300	National Consultant	90,372.0	Adel Kh
		and Secretary General for SCPD on follow up for the KNDP implementation	Ongoing	Provide multisector policy analysis to the SG and support the implementation of the National Mid-Range Development Pla						1 9000	0 UNI	DP 3	~	-		71400	Contractual Services- Individuals	27,000.0	Dana Al S
			Ongoing	Develop econometrics modelling and mathematical analysis of economic data						1 1023	IO SCP	D 2	143			71200	International Consultant	20,460.0	Sedat Di
							THE RESERVE		-								National	1	I

			Ongoing	Support the GSSCPD in translation and interpretation of official communication for coordination with international development partners						1	7590	SCPD	12	ē	5		71300	National Consultant	91,080.0	Lamya Suleimar
		1								1	10230	SCPD	8	-			71200	International Consultant	81,840.0	Ahmed Belal
		<ul> <li>Facilitate coordination of GSSCPD with various national, regional and international development partners</li> </ul>	Ongoing	Conduct macroeconomic modelling and analysis and develop position papers on macroeconomic policy						1	10230	SCPD	12	-	-		71200	Contractual Services- Individuals	122,760.0	Tasleem Siddiqu
			Hiring a consultant is in progress	Support GSSCPD in setting and implementing demographic projects in line with the KNDP and SDGs						1	7590	SCPD	6	ē	5.		71200	International Consultant	50,000.0	TBD
	1.4 Improve GSSCPD quality		Hiring	Provide expert advice on Human Development and Education Planning for GSSCPD						1	7590	SCPD	6	14	21		71200	International Consultant	50,000.0	TBD
	assurance and policy advise to support decision makers at GSSCPD		Hiring a consultant in its final stage	s Support GSSCPD in setting and implementing environmental projects in line with the KNDP and SDGs						1	7590	SCPD	10				71300	National Consultant	75,900.0	TBD
			Ongoing	Support SCPD in improving its financial operations including conducting internal audits						1	7590	SCPD	12	8			71200	International Consultant	91,080.0	Ayman Kamel Ahmed
			Ongoing	Develop and modernize the GSSCPD Website, Web-based Applications and Automated Systems					T E	1	7590	SCPD	12	2	9		71200	International Consultant	91,080.0	Mostafa Hamdan
			Ongoing				N E		具用	1	7590	SCPD	11	ŀ			71200	International Consultant	83,490.0	Ahmed Abdelrahman
		is .	Ongoing	Develop the capacity of the Consultants' department in developing, managing and evaluation of						1	10230	SCPD	12	-	-		71200	International Consultant	122,760.0	Asaad Saad
		Conduct needs assessment and implement substantive capacity development strategy	Hiring a consultant is in	engineering/construction projects							7590	SCDD	6				71200	International		T00
20			progress  Hiring a consultant is in	Develop capacity of consultants department in Economic and						1	C. Con-1400	SCPD	ь	=	-		71200	Consultant International	<del>-</del>	TBD
			progress	Administrative Projects  Provide the GSSCPD with legal advice on the preparation of						1	7590	SCPD	6	9-	2		71200	Consultant	2	TBD
			Request made	MOUs, international agreements or any other legal documents.						- 1	7590	SCPD	6	æ	=		71200	International Consultant	45,540.0	TBD
	.8		Request made	Develop and conduct training course to GSSCPD staff in Business English Language skills.													72100	Contractual Services- Companies	100,000.0	TBD
		Establish a consultancy roster for functional and technical advisory services that applies a an on-going assessment of productivity for service delivery	in preperation																1,200.0	TBD
	Sub Total																	^	1,230,962.0	
		Creation of an effective M&E mechanism based on an assessment, gaps analysis that includes necessary database,	Request made	Assess the existing M&E system in GSSCPD and public entities to measure KNDP and provide a proposal for a comprehensive system						1	7590	SCPD	6	2	-		71200	International Consultant	45,540.0	TBD
		systems or tools	Pending Decesion in Q2	Support the establishment of Integrated system for preperation and monitoring of implementation for KNDP projects																
		Put in place a framework of KNDP results oriented and evidence based indicators	Request made																	
	1.5 Upgrade GSSCPD monitoring and evaluation mechanisms for	Develop and implement an M&E capacity development programme for national entities relevant technical staff	Request made	7												5)				
	implementation of KNDP	Implement an awareness and capacity development programme for GSSCPD to reinforce the implementation of the KNDP	Hiring a consultant is in progress	Provide graphic solutions and innovative designs for internal and external use						1	6270	SCPD	6	ě	Ě		71300	National Consultant	37,620.0	* TBD
			Ongoing	Enhance public awareness of the GSSCPD's role and raise the presence of GSSPD's policy related work, press releases and publications in the media.						1	6270	SCPD	12				71300	National Consultant	75,240.0	Fahed Al Qabandi
e			Ongoing	Expand GSSCPD presence on social media networks						1	6270	SCPD	6	В			71300	National Consultant	37,620.0	Mohamad Abdullah
			Ongoing	Design, develop and execute media Campaign on Kuwait National Development Plan (RFP)						1							72100	Contractual Services- Companies	1,200,000.0	VIVA and Hom
	Sub Total				3 - 27-2-1														1,396,020.0	
	1.6: Development of a Social Accounting Matrix (SAM) for	Identify National Accounts and other economic data between     2008-2015 for SAM																		
	national accounts 2008-2015	Ensure generation of sound and representative SAM analyses																		
	Sub Total																		0.0	
Output 2: Enhanced institutional and				Total Output1										100					3,462,951.0	
human capacities of the CSB to support evidence-based plans and policies on sustainable development		Conduct a GIS informed needs assessment of the national institution relevant to the 2020 population census and put in place a system to enhance the data flow to CSB	Ongoing	Conduct a needs assessment of the sufficiency of the register and administrative IT systems (could include GIS) for the 2020 Population Register Census						1	7700	UNDP SC	9	÷	-		71400	Contractual Services- Individuals	69,300.0	Emad Saddad
Indicators:  Number of analyses conducted using SAM with 2008-2013 data	2.2: Develop information technology infrastructure for data management	Develop automated information system for monitoring and review of CSB development plan projects		Test the IT system for monitoring the CSB plan and projects and oversee the implementation of Information technology systems at various departments at CSB																Emad Saddad
Number of government entities for the 2020 register based census linked to CSB through the new ICT infrastructure		Improvements to CSB information system(s) for monitoring and review of CSB development plan project(s)		Assess the existing data management system of the CSB to identify gaps for further improvements in consultation with CSB departments and staff																
<ul> <li>% of CSB statistical reporting related to KNDP</li> </ul>	Sub total																		69,300.0	
Baseline: • To be confirmed (TBC)		Review, update the Supply & Use tables & economic data between 2008-2015 needed for the establishment of SAM	Request Made	Upgrading and further development of Supply and Use Tables						1	7590	SCPD	7				71200	International Consultant	53,130.0	TBD
• 0		Standards and Quality Control for CSB and the statistical departments of the national institutions relevant to the administrative data in place and applied	Request Made	Upograding the Quality of Formal Statistics						1	7590	SCPD	7				71200	International Consultant	53,130.0	TBD
Targets (2016):								The state of the s								. 1				
Targets (2016):  • 0 (Input/Output tables are updated as a first step towards establishing SAM)  • 0 (Needs assessment will be		Assist statistical quality assurance to build framework and to raise the statistical capacity of CSB, some ministries and relevant government agencies     Provide advisory services and training activities for CSB, ministries	Request Made	Macoeconomics	E .	21				1	7590	SCPD	7				71200	International Consultant	¥	TBD

	=	<ul> <li>Assist national accounts for quality assurance in national accounts and supporting economic statistics to ensure the quality of the statistical data produced</li> </ul>			2											
	Sub total							5							106,260.0	
			Quarterly report on foreign trade issues published, developed F Indices, trained staff,	Conduct interactive workshop to evaluate the learning and knowledge transfer to the FTS Unit Finalize Data Processing Program for Foreign Trade Statistics" and "Program on Calculation of Foreign Trade Indices"  Develop "Dynamic Database for Dissemination of Foreign Trade Statistics and Indices on CSB Website (external users) and on CSB network (internal users)". Prepare "Handbook on Foreign Trade Statistics", "Handbook on Foreign Trade Indices" and "Detail Metadata for Internal Users".			1	11092	UNDP SC	12	٠	-	71400	Contractual Services- Individuals	133,104.0	Bulent
	=	Improve statistical collection and databases (sectoral areas to include: Household Expenditures, demographic data, ICT, Jabour	PPI compilation regular metadata for foreign trade developed,	Conduct, compile and disseminate PPI			1	10890	UNDP SC	12	2	2	71400	Contractual Services- Individuals	130,680.0	Abo Che
	2.4: Develop and enhance statistical foundation for new	market, gender, international trade, environmental sustainability etc.)	Ongoing	Conduct an assessment of the sufficiency of the register and administrative records for the 2020 Population Register Census based on the ministerial decision of the GCC and define a methodology for the Census			1	7590	SCPD	12	2 ·		71200	International Consultant	91,080.0	Abi Ta
	KNDP indicators		Ongoing	Rebasing Consumer Price Index from 2007 to 2013			1	7590	SCPD	3	c :=		71200	International Consultant	22,770.0	Be
				Prepare TORs for the review of the IHES to include SDG indicators												
			Request Made	Support the development of Household Income and Expenditures Survey			1	7590	SCPD	7	a 4	2	71200	International Consultant	*	
		Review CSB development plan and projects for alignment to the KNDP									55					
	×	Reinforce CSB capacities for surveys and sampling processes	Completed													
		Create a Composite Index of Leading Indicators     Improve national reports, aligned with developed indicators and data collection on areas such as trade, ICT, gender, environment etc.	Request Made	Assesing the Data gap for SDGs reporting and develop action plan			1	7590	SCPD	7	-	-	71200	International Consultant	353	
otal Output 2	Sub Total								76.61	1977		141.	B 390	S 5 3 1 1	377,634.0 553,194.0	
reased technical institutional capacities planning and		Conduct a baseline assessment for current advisory service delivery mechanisms, including identification of gaps, and roles an responsibilities and a prioritisation framework	d Completed	10												
on of KNDP projects by	3.1: Create a targeted and proactive system for delivery of technical expertise/advisory services in response to requests from public entities	Procure IT development services for design and implementation of a modular request system	Request Made	Establishment of full automated system for the international cooperation department (the Monitoring and Reporting System).											(#)	IT/
equests for technical ing a prioritisation		<ul> <li>Develop capacity of GSSCPD as a reference institution to manage and provide future projections for the advisory service requests system.</li> </ul>		Proposal for linking the system of IC department to the integrated system will be able to identify gaps and suggest technical support.												
igh the system developed age response time to mitted		Capacity development of the Internationat Cooperation     Department mandated to manage the service delivery system									-				( <del>4</del> ))	St
g and reporting for technical experts	sub total							T						International	0.0	
and used of KNDP implementation			Ongoing	Capacity building of the Public Authority for Industry			1	9075	SCPD	6		5	71200	Consultant	54,450.0	Rady
te sector or public- erships		¥	Ongoing	Develop and enhance a fully automated system at CARIRS			1	7590	SCPD	12	(8)	-	71200	International Consultant	91,080.0	Ziao
			Ongoing	Promote Creativity and Innovation through development of Scince Teaching Methods (MILSET and MoE)			1	11160	SCPD	3	-	=	71200	International Consultant	33,480.0	Dri
lace is not satisfactory med (TBC)  i):  ystem in place and on it		ical experts s, with a eporting	Hiring of a consultant i	Support the Minisrty of National Assembly Affairs in an evidence-based decision-making on political and serilamentary issues through planning, collecting and analyising data and conducting medium and small research projects relevant to political and parliamentary topics and affairs, as well as supervising large size research			i	7590	SCPD	11	-:	-	71200	International Consultant	83,490.0	A
will be reported on in	3.2. Provision of demand-base		Hiring of a consultant i in its final stage	Provide technical support to the Research and Studies  Depertment (RSD) at the Ministry of National Assembly  Affairs to improve the quality of statistical surveys at the RSD  and raise the capacity of the researchers.			1	10230	SCPD	9		-	71200	International Consultant	*	
			Hiring of a consultant i in its final stage	Enhance the capacity of the Manpower Government Restructuring Program (MGRP) in policy design and planning for nationalization of jobs in the private sector and labour force restructuring and to support the policy decision related to the proportion of national labour force in the private sector			1	10230	SCPD	9		-	71200	International Consultant	*	Мо
			e Ongoing	Support the MOFA in in following-up on the contractor's work and providing recommendations on the security systems.			1	7590	SCPD	11			71200	International Consultant	83,490.0	Ki
				Collaoration with Harvard Business Publishing Co for implementation of a Leadership initiative to build the			1		LTA				72100	Contractual Services- Companies	144,000.0	l Le
	3.2. Provision of demand-based recruitment of technical experts for public entitles, with a monitoring and reporting mechanism in place	manner	Ongoing	leadership capacity of at least 50 personnel from high-level officials in different public entities												Pr
	recruitment of technical experts for public entities, with a monitoring and reporting	manner	Ongoing  Hiring of a consultant i in progress	leadership capacity of at least 50 personnel from high-level officials in different public entities			1	7590	SCPD	3			71200	International Consultant	ē	Pro

				Under hiring process			prospec	ctive consul	tant								1	
				current consultant			Contract	t to be rene	wed				Advertised					
otal Budget																-11-12-1	6,352,285.0	100
out 4 excluding GMS																	6,167,267.0	
tal Output 3							-	-				with the						
-10	Sub Total												-				158,612.0 158,612.0	
				Miscelleneous: Newspaper Ac	l, tickets and pe	tty cash			2								20,000.0	N
	Project Assistant		Ongoing	Assist the overall implementation of the project					1	5281		12	5.	950	71400	Contractual Services- Individuals	63,372.0	Fati
	Project Liaison Officer		Ongoing	Project liaison officer					1	6270		12	Ħ	353	71400	Contractual Services- Individuals	75,240.0	Ali El
	ous, otal																1,992,510.0	
	Sub Total		In preparation	Development of an Economid Transformation Programme													580,000.0 640,000.0	
		<ul> <li>Private sector development strategy in place for increased socio- economic development impact</li> </ul>	In preparation	KNDP implementation.		+				-	-						30,000.0	
	3.3: Enhance partnerships for exchange experience &	governmental strategic planning institutions and International agencies	Request made	Establishment of Partnership Strategy for GSSCPD  Organise a roundtable to discuss private sector support to					1	10,000	Contract	3			71200	International Consultant	30,000.0	
	Sub total	Create and implement a partnership strategy with other									UNDP						1,352,510.0	
		<ul> <li>Create and implement a monitoring and reporting mechanism for GSSCPD linked with the request system for efficient and effective service delivery</li> </ul>																
	,		Request Made	Support the Public Authority for Housing in evaluating the deliverables received by the Project Management Consultancy firm overseeing the South Mutlaa City Development.					2	7590	SCPD	7			71200	International Consultant	106,260.0	
			Request Made	Support the Public Authority for Housing in setting up a PMO for the implementing engineering projects related to the South Mutlaa City.					1		LTA	T.			72100	Contractual Services- Companies	600,000.0	
			Request Made	Support the Kuwait Direct Investment Promotion Authority (KDIPA) in developing economic free zones which contribute to the plan of transforming Kuwait into commercial financial hub					1	7590	SCPD	7			71200	International Consultant	Þ	
			Request Made	Support the Kuwait Anti-Corruption Authority in the area of Strategic Planning					1	7590	SCPD	7			71200	International Consultant	-	
			Request Made	Support the Kuwait Anti-Corruption Authority in the area of Communication and Outreach					1	7590	SCPD	7			71200	International Consultant	53,130.0	
			Request Made	Support the Kuwait Anti-Corruption Authority in the area of Research and Statistics					1	7590	SCPD	7			71200	International Consultant	53,130.0	

On Behalf Of GSSCPD

Dr. Khalid Mahdi

On Behalf of UNDP\_Kuwait:

Dima Al-Khatib

Deputy Resident Representative

Signature: